

**UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
TENTATIVE
MONDAY, APRIL 3, 2017
BOARD OF EDUCATION MEETING
CALLED TO ORDER
7:00 P.M.
UNATEGO MIDDLE/SR HIGH SCHOOL
ROOM #93**

1. ROUTINE MATTERS

- 1.1 Call to order**
- 1.2 Roll Call**
- 1.3 Pledge**
- 1.4 Approve regular board meeting minutes of March 20, 2017**
- 1.5 Adopt Agenda**

2. PUBLIC COMMENT

3. PRESENTATIONS

- 3.1 Administrator's Report**
- 3.2 Superintendent's Report - Dr. David S. Richards**

4. ADMINISTRATIVE ACTION

- 4.1 Approve changing Unadilla Elementary School to Unatego Elementary School (4.3.17 G1)**
- 4.2 Approve extension of the Superintendent's contract (4.3.17 G2)**
- 4.3 Eliminate (1) 1.0 FTE School Psychologist position (4.3.17 G3)**
- 4.4 Create (1) .4 FTE School Psychologist position (4.3.17 G4)**
- 4.5 Create (1) .6 FTE School Psychologist position (4.3.17 G5)**
- 4.6 Amends Jeffrey Smith's bus driver appointment to a 52 week probationary appointment pending certification (4.3.17 UC1)**
- 4.7 Appoint Jennifer Barnes District Wellness Coordinator for the 2017-18 school year (4.3.17 C1)**
- 4.8 Appoint Frieda Hilts .4 FTE School Psychologist (4.3.17 C2)**
- 4.9 Appoint Vera Hamilton .6 FTE School Psychologist (4.3.17 C3)**
- 4.10 Appoint Sherry Maruszewski SADD Advisor (4.3.17 UC2)**
- 4.11 Accept Katarzyna Baker's resignation as School Nurse (4.3.17 UC3)**

Board Agenda 4.3.17
PG: 2

5. PUBLIC COMMENT
6. ROUND TABLE DISCUSSION/QUESTIONS
7. EXECUTIVE SESSION (IF NECESSARY)
8. ADJOURN

Board Agenda 4.3.17

PG: 3

4.1

4.3.17 G1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve changing Unadilla Elementary School to Unatego Elementary School, effective September 1, 2017 as presented.

4.2

4.3.17 G2

RESOLVED: That this Board does hereby approve contract extension of the Superintendent of Schools, Dr. David S. Richards, effective July 1, 2017 to June 30, 2021 at no additional salary as presented.

4.3

4.3.17 G3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby eliminate (1) 1.0 FTE School Psychologist position.

4.4

4.3.17 G4

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby create (1) .4 FTE School Psychologist position.

4.5

4.3.17 G5

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby create (1) .6 FTE School Psychologist position.

4.6

4.3.17 UC1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amends Jeffrey Smith's bus driver appointment to a 52-week probationary appointment effective March 22, 2017, pending certification.

4.7

4.3.17 C1

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Jennifer Barnes, District Wellness Coordinator for the 2017-18 school year.

4.8

4.3.17 C2

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Frieda Hilts to a .4 FTE School Psychologist Doctorate Step 1 at a prorated salary of \$21,673.00, effective April 4, 2017 as presented (non-tenured position).

Board Agenda 4.3.17

PG: 4

4.9

4.3.17 C3

RESOLVED: Upon the recommendations of the Superintendent of Schools that this Board does hereby appoint Vera Hamilton to a .6 FTE School Psychologist Masters +30 Step 4 at a prorated salary of \$32,076 effective April 4, 2017 as presented (non-tenured position).

4.10

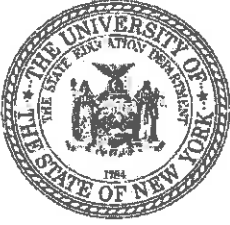
4.3.17

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Sherry Maruszewski SADD Advisor for the 2016-17 school year as presented.

4.11

4.3.17 UC3

RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby accept Katarzyna Baker's resignation as School Nurse, effective April 24, 2017 as presented.



**NEW YORK STATE EDUCATION DEPARTMENT
REQUEST TO
CHANGE THE NAME OR LOCATION
OF AN EXISTING SCHOOL
FORM C**

Note: The district must complete this form for ANY school changing its name or location.

School District:	Otego-Unadilla Central School District
Current Name of School:	Unadilla Elementary School
Current BEDS Code:	471601040004
Current Building/Facility Code: Found on the Certificate of Occupancy:	471601040009
Current School Address:	265 Main Street, Unadilla, NY

Contact Person:	Phone Number:	Email:
Dr. David S. Richards	607-988-5038	drichards@unatego.stier.org

Please indicate the new name of the school and/or the new location. Is the school with the new name and/or location changing its current BEDS code?

Yes No

If yes, please complete an addendum for a New School (Form A) instead.

New Name of School:	Unatego Elementary School
School Address: X Same as above No further information needed. <input type="checkbox"/> Changed. Indicate new information.	
Facility Code: <i>Only if the address has changed.</i>	

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Freida Hilts

POSITION: School Psychologist .4 FTE

REPLACES: .4 FTE of Vera Hamilton

EFFECTIVE DATE: April 4, 2017

EDUCATION LEVEL: Doctorate

YEARS OF EXPERIENCE: 8 (as ^{school} psychologist)

SALARY: STEP ___ LEVEL ___ \$ 21,673.60 (prorated for start date of

CERTIFICATION: School Psychologist, Permanent April 4, 2017)

COLLEGE: SUNY Oneonta, Northeastern University, Institute of Transpersonal Psychology

REFERENCES CONTACTED:

1. Franks Johnson, HS Princ, UVCSD
2. Melissa Smith, Principal

COMMENTS: excellent references

Melissa Bronke 3/23/2017
ADMINISTRATOR SIGNATURE DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Vera Hamilton

POSITION: School Psychologist .6 FTE

REPLACES: no one - voluntary reduction

EFFECTIVE DATE: 4/4/2017

EDUCATION LEVEL: BS, MS, CAS

YEARS OF EXPERIENCE: 3+

SALARY: STEP 4 LEVEL M230S

CERTIFICATION: NYS School Psychologist

COLLEGE: SUNY Albany, BS. Psych + Music;
MS/CAS School Psych

REFERENCES CONTACTED:

1. Penny Cypress, OT, Schenectady CSID
2. Heidi Dryer, SSW/Couns, Kenosha CSID, Wisc
Berthany Pole " " " "

COMMENTS: spoke highly of her passion
for students, attention to detail,
and leadership skills

Myra O'Rourke
ADMINISTRATOR SIGNATURE

3/23/2017
DATE

To: Dr. Richards, Superintendent

From: Julie Lambiaso, HS Principal *JL*

Date: March 28, 2017

Re: Advisor Position

I am recommending Sherry Maruszewski for SADD Advisor.

Good afternoon,

I am writing to let you know that I will be leaving Unatego earlier than expected. As you already know, due to the closer of the Otego Elementary and getting the unofficial notice from Julie L. that I will be getting laid off at the end of June, I have been looking for another job. I have been given an amazing opportunity for another employment and have accepted the position as of this past Friday. The other employer has been trying to work with me so I could finish out the year here at Unatego, but unfortunately they are unable to wait until June and my starting date there is April 24th, 2017. So I am putting in my official notice for leaving Unatego. My last day of employment would be Friday April 21st, 2017. Over the next 4 weeks, I will try and wrap up my year as much as I can so the new nurse/substitute nurse has a nice finish to this school year. Thank you for the opportunity and the experience that you have given me at Unatego!

Please let me know if there is any other paperwork I need to fill out or if there is anything else that I need to do prior to my last day of employment.

Thank you,

Kasia

Katarzyna Baker, RN
Unatego MS/HS Nurse
2641 State Hwy 7
Otego, NY 13825
Phone: (607) 988-5032
Fax: (607) 988-5053